

BACHELOR OF BUSINESS
ADMINISTRATION & LAWS [BBA.LL.B.]

COURSE STRUCTURE

INVERTIS UNIVERSITY

Invertis Village, Delhi Lucknow Highway NH-24,
Bareilly, Uttar Pradesh Pin - 243 123, India |

BBA.LL.B.

Programme Outcome of BBA.LL.B. is produce competent Students who are equipped with the knowledge of various laws through the subject laws and it enable them to pursue their career in legal field. Apply ethical principles and commit to legal professional ethics, responsibilities and norms of the established legal practices. Paper I

Programme Outcome of BBALLB Programme:

PO1. Legal Knowledge : To acquire & apply legal knowledge to the complex Socio-legal problems.

PO2. Professional Practice: to make students eligible to practice in Courts, Industries, Companies as Legal practitioner.

PO3. Professional Skills: To possess professional skills required for legal practice such as Argument, Pleading, drafting, conveyancing etc.

PO4. Professional Ethics: To understand and apply principles of professional ethics of legal profession.

PO5. Legal research & legal reasoning: to develop legal research skills & legal reasoning and apply it during programme & in Legal practice.

PO6. Self-reflection & lifelong learning : To develop an attitude of self-reflection while learning & Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of changing legal contexts.

PO7. Self-employability: To provide a platform of self-employability by developing professional skills in legal industry.

PO8. Leadership skills: To develop leadership qualities amongst students.

PO9. Lifelong Learning: To make awareness about Constitutional legislative & societal transformation in society & to develop clinical abilities.

PO10. Lawyering skills: Every graduate will become skilled in legal research, written and oral communication, teamwork, advocacy, and problem-solving

STUDY AND EVALUATION SCHEME

Bachelor of Commerce

[B.Com.]

(Effective from Session 2020-2021)

YEAR I, SEMESTER I

S.No.	COURSE CODE	COURSE TITLE	COURSE CATEGORY	HOURS			EVALUATION SCHEME		SUBJECT TOTAL	CREDIT
				L	T	P	CA	EE		
1.	BBL101	English I	AECC	4	1	0	30	70	100	5
2.	BBL102	Fundamental of Management	CC	4	1	0	30	70	100	5
3.	BBL103	Accounting & Financial Analysis	CC	4	1	0	30	70	100	5
4.	BBL104	Contract I	CC	4	1	0	30	70	100	5
5.	BBL105	Family Law I	CC	4	1	0	30	70	100	5
TOTAL				20	5	0	150	350	500	25

L - Lecture, T - Tutorial, P - Practical, CA - Continuous Assessment, EE - End Semester Exam

CC- Core Course DSE- Discipline Specific Elective GE- Generic Elective AECC- Ability Enhancement Compulsory Course
SEC- Skill Enhancement Course

YEAR I, SEMESTER II

S.No.	COURSE CODE	COURSE TITLE	COURSE CATEGORY	HOURS			EVALUATION SCHEME		SUBJECT TOTAL	CREDIT
				L	T	P	CA	EE		
1.	BBL201	English II	AECC	4	1	0	30	70	100	5
2.	BBL202	Quantitative Decision Making	CC	4	1	0	30	70	100	5
3.	BBL203	Organizational Behavior	CC	4	1	0	30	70	100	5
4.	BBL204	Contract II	CC	4	1	0	30	70	100	5
5.	BBL205	Family Law II	CC	4	1	0	30	70	100	5
TOTAL				20	5	0	150	350	500	25

L - Lecture, T - Tutorial, P - Practical, CA - Continuous Assessment, EE - End Semester Exam

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YEAR II, SEMESTER III

S.No.	COURSE CODE	COURSE TITLE	COURSE CATEGORY	HOURS			EVALUATION SCHEME		SUBJECT TOTAL	CREDIT
				L	T	P	CA	EE		
1.	BBL301	Human Resource Management	CC	4	1	0	30	70	100	5
2.	BBL302	Economics for Managers	CC	4	1	0	30	70	100	5
3.	BBL303	Indian Social Issues	CC	4	1	0	30	70	100	5
4.	BBL304	Law of Torts including Motor Vehicle & Consumer Protection Act	CC	4	1	0	30	70	100	5
5.	BBL305	Penal Code I	CC	4	1	0	30	70	100	5
TOTAL				20	5	0	150	350	500	25

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YEAR II, SEMESTER IV

S.No.	COURSE CODE	COURSE TITLE	COURSE CATEGORY	HOURS			EVALUATION SCHEME		SUBJECT TOTAL	CREDIT
				L	T	P	CA	EE		
1.	BBL401	Operations Research	CC	4	1	0	30	70	100	5
2.	BBL402	Financial Management	CC	4	1	0	30	70	100	5
3.	BBL403	Penal Code II	CC	4	1	0	30	70	100	5
4.	BBL404	Constitutional Law I	CC	4	1	0	30	70	100	5
5.	BBL405	Criminal Procedure Code I	CC	4	1	0	30	70	100	5
TOTAL				20	5	0	150	350	500	25

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YEAR III, SEMESTER V

S.No.	COURSE CODE	COURSE TITLE	COURSE CATEGORY	HOURS			EVALUATION SCHEME		SUBJECT TOTAL	CREDIT
				L	T	P	CA	EE		
1.	BBL501	Business Policy	CC	4	1	0	30	70	100	5
2.	BBL502	E-Commerce	CC	4	1	0	30	70	100	5
3.	BBL503	Constitutional Law II	CC	4	1	0	30	70	100	5
4.	BBL504	Criminal Procedure Code II	CC	4	1	0	30	70	100	5
5.	BBL505	Property Law	CC	4	1	0	30	70	100	5
TOTAL				20	5	0	150	350	500	25

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YEAR III, SEMESTER VI

S.No.	COURSE CODE	COURSE TITLE	COURSE CATEGORY	HOURS			EVALUATION SCHEME		SUBJECT TOTAL	CREDIT
				L	T	P	CA	EE		
1.	BBL601	Fundamental of Digital Marketing	CC	4	1	0	30	70	100	5
2.	BBL602	Administrative law	CC	4	1	0	30	70	100	5
3.	BBL603	Civil Procedure Code I	CC	4	1	0	30	70	100	5
4.	BBL604	Evidence law	CC	4	1	0	30	70	100	5
5.	BBL605	Environment law	CC	4	1	0	30	70	100	5
TOTAL				20	5	0	150	350	500	25

L - Lecture, T - Tutorial, P - Practical, CA - Continuous Assessment, EE - End Semester Exam

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YEAR IV SEMESTER VII

S.No.	COURSE CODE	COURSE TITLE	COURSE CATEGORY	HOURS			EVALUATION SCHEME		SUBJECT TOTAL	CREDIT
				L	T	P	CA	EE		
1.	BBL701	Jurisprudence	CC	4	1	0	30	70	100	5
2.	BBL702	Civil Procedure Code II	CC	4	1	0	30	70	100	5
3.	BBL703	Public International Law	CC	4	1	0	30	70	100	5
4.	BBL704	Labour Law I	CC	4	1	0	30	70	100	5
5.	BBL751	Practical Training I (Professional Ethics)	CC	1	2	2	30	70	100	5
TOTAL				17	6	2	150	350	500	25

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YEAR IV, SEMESTER VIII

S.No.	COURSE CODE	COURSE TITLE	COURSE CATEGORY	HOURS			EVALUATION SCHEME		SUBJECT TOTAL	CREDIT
				L	T	P	CA	EE		
1.	BBL801	Law of Taxation	CC	4	1	0	30	70	100	5
2.	BBL802	Labour Law II	CC	4	1	0	30	70	100	5
3.	BBL803	Company Law	CC	4	1	0	30	70	100	5
4.	BBL804	Interpretation of Statute & principles of Legislations	CC	4	1	0	30	70	100	5
5.	BBL851	Practical Training II (Drafting Pleading & Conveyancing)	AECC	1	2	2	30	70	100	5
TOTAL				17	6	2	150	350	500	25

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YEAR V, SEMESTER IX

S.No.	COURSE CODE	COURSE TITLE	COURSE CATEGORY	HOURS			EVALUATION SCHEME		SUBJECT TOTAL	CREDIT
				L	T	P	CA	EE		
1.	BBL901	Land Law I	CC	4	1	0	30	70	100	5
2.	BBL902	DSE 1/DSE 2	DSE	4	1	0	30	70	100	5
3.	BBL903	DSE 3/DSE 4	DSE	4	1	0	30	70	100	5
4.	BBL904	DSE 5/ DSE 6	DSE	4	1	0	30	70	100	5
5.	BBL951	Practical Training III (Alternative Dispute Resolution)	AECC	1	2	2	30	70	100	5
TOTAL				17	6	2	150	350	500	25

L - Lecture, T - Tutorial, P - Practical, CA - Continuous Assessment, EE - End Semester Exam

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YEAR V SEMESTER X

S.No.	COURSE CODE	COURSE TITLE	COURSE CATEGORY	HOURS			EVALUATION SCHEME		SUBJECT TOTAL	CREDIT
				L	T	P	CA	EE		
1.	BBL1001	Land Law II	CC	4	1	0	30	70	100	5
2.	BBL1002	DSE 7/ DSE 8	DSE	4	1	0	30	70	100	5
3.	BBL1003	DSE 9/ DSE 10	DSE	4	1	0	30	70	100	5
4.	BBL1004	DSE 11/ DSE 12	DSE	4	1	0	30	70	100	5
5.	BBL1051	Practical Training IV (Moot Court & Internship)	AECC	1	2	2	30	70	100	5
TOTAL				17	6	2	150	350	500	25

L - Lecture, T - Tutorial, P - Practical, CA - Continuous Assessment, EE - End Semester Exam

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**LIST OF ABILITY ENHANCEMENT
COMPULSORY COURSE (AECC)**

S.No.	COURSE CODE	COURSE TITLE
1.	AECC	English I
2.	AECC	English II
3.	AECC	Practical Training I (Professional Ethics)
4.	AECC	Practical Training II (Drafting Pleading & Conveyancing)
5.	AECC	Practical Training III (Alternative Dispute Resolution)
6.	AECC	Practical Training IV (Moot Court & Internship)

**LIST OF DISCIPLINE SPECIFIC
ELECTIVE (DSE)**

S.No.	COURSE CODE	COURSE TITLE
1.	DSE 1	Forensic Science
2.	DSE 2	Criminology & penology
3.	DSE 3	Competition & Investment Laws
4.	DSE 4	Insolvency & Bankruptcy Code
5.	DSE 5	Human Rights & Practice
6.	DSE 6	Right to Information
7.	DSE 7	Information & Technology Laws
8.	DSE 8	Banking & Insurance Law
9.	DSE 9	Intellectual Property Rights
10.	DSE 10	International Organization
11.	DSE 11	Military Law
12.	DSE 12	Election law

**Semester I
Paper I**

**B.A.LL.B.: Semester-I
BBL101: ENGLISH I**

Teaching Scheme	Examination Scheme
Lectures: 4hrs/Week	Class Test -12 Marks
Tutorials: 1 hr/Week	Teachers Assessment – 6 Marks
Credits: 4	Attendance – 12 Marks
	End Semester Exam – 70 marks

Course Outcome:

- 1. Understand essential knowledge about English Language**
- 2. Demonstrate his/her ability to speak or write error free while making an optimum use of correct vocabulary and grammar.**
- 3. Apply effective communication skills in a variety of public and interpersonal settings.**
- 4. To draft effective correspondence with brevity and clarity.**
- 5. Demonstrate correct usage of English grammar in writing and speaking**
- 6. Broaden their vocabularies and to develop an appreciation of language**

INTRODUCTION

Law and language are inextricably linked. Lawmen are meant to be jugglers of words as they give their clear and precise meaning as words have fringe quality. This paper aims to inculcate the value of writing and its interplay with language as the law in a common law system mostly has been based on English language which has become lingua franca over the years.

Unit-I: Comprehension and Composition (Lectures 10)

- i. Reading Comprehension of General and Legal Texts
- ii. Paragraph & Précis Writing
- iii. Abstract Writing & Note Taking
- iv. Reading, Writing and Analysis of Reports and Projects

Unit-II: Language, Communication and Law (Lectures 10)

- i. Communication: Types, Directions and Challenges
- ii. Non-verbal Communication: Importance, Types (Paralanguage, Body Language, Proximity etc.)

Unit-III: Legal Communication (Lectures-10)

- i. Legal Communication
- ii. Mooting
- iii. Reading and Analysis of Writings by Eminent Jurists (Cases, Petitions and Judgments)

Unit-IV: Literature and Law (Lectures-10)

- i. Play "Justice" by John Galsworthy (Justice was a 1910 crime play by the British writer John Galsworthy) and Arms and the Man by George Bernard Shaw
- ii. Silence the Court is in Session, Play by Vijay Tendulkar
- iii. Mahashweta Devi's story "Draupadi" on Gender Inequality
- iv. "The Trial of Bhagat Singh"
- v. The Nuremberg Trial, To Kill a Mocking Bird, The Court, 12 Angry Men, Movies- An Appraisal.
- vi. The Annihilation of Caste, by Dr. B.R. Ambedkar.
- vii. Biography/Autobiography of Martin Luther and Nelson Mandela

BOOKS

1. Wren & Martin, English Grammar
2. Ministry of Law, Justice & Company Affairs, Govt. of India, Legal Glossary
3. Herbert Brown, A Selection of Legal Maxims (Reprint 1998) Sweet & Maxwell.
4. Black's, Law Dictionary, Universal, Delhi.
5. Broom's, Legal Maxim, Universal, Delhi.
6. N.R. MadhavaMenon, Clinical Legal Education, Eastern Book Company.

Paper II

B.A.LL.B.: Semester-I BBL102: FUNDAMENTAL OF MANAGEMENT

Teaching Scheme	Examination Scheme
Lectures: 4hrs/Week	Class Test -12 Marks
Tutorials: 1 hr/Week	Teachers Assessment – 6 Marks
Credits: 4	Attendance – 12 Marks
	End Semester Exam – 70 marks

Course Objectives:

The course aims at imparting basic knowledge on Management, so as to provide an opportunity to students to know about basic principles, its functions, and challenges as well as provide greater opportunity towards to learn about Managerial practices at corporate level.

Course Outcomes:

- CO1: To understand about the learning of Management and it's functioning.
- CO2: To understand various aspects of Planning and Decision Making.
- CO3: To apply knowledge in elimination of wrong management practices.
- CO4: To understand about Internal and External environment of business
- CO5: To evaluate different forms of organizations.
- CO6: To generate learning about various aspects of staffing, leading and controlling.

Course Content –

Unit-I

Management: Concept, Nature, Scope and Importance, Management: Art and Science, As a Profession, Management Vs Administration, Management Skills, Managerial Roles and Levels of Management, Evolution and Development of Management Thought: Contribution of Taylor, Fayol and Weber, Social System and Decision Theory Approach.

Unit-II

Planning: Nature, Scope & Objectives; Types of plans; planning process; Business forecasting and Planning Premises; MBO: Concept and Process, Techniques and Process of decision-making.

Unit-III

Organizing: Concept, Importance and Principles, types of organization, Formal and Informal Organizational Structure, Departmentation, Span of Control, Delegation of Authority, Authority and Responsibility, Decentralization and centralization, departmentation: concept and types

Unit-IV

Staffing: Concept introduction, Manpower Planning, Job Design, Recruitment & Selection, Training and Development, Directing: Concept, Importance, Techniques of directing; concept and importance. Direction& supervision, role of supervisor, techniques of directing.

Unit-V

Nature and Scope of Co-ordination, Principles, Techniques and Barriers to Co-ordination, Leadership: Concept, Importance & Leadership Styles.

Unit-VI

Controlling: Concept, Process, Principles & Techniques of Controlling, Types of Control, Effective

control system.

Text and Reference Books-

1. Essentials of Management, Harold Koontz and Heinz Weihrich; Tata McGraw-Hill, 1998.
2. Essentials of Management, Joseph L Massie; Prentice Hall of India, Pearson, 4th Edition, 2003
3. Management, Stoner, Freeman, Gilbert; Pearson Education, 4th Edition.
4. Management Concepts, Principles and Cases, Ghunman and K. Aswathappa; Tata McGraw-Hill 1st Edition
5. Principle of Management, L.M.Prasad; Sultan Chand and Sons Revised Edition, 2006, 2005.

Paper III

B.A.LL.B.: Semester-I	
BBL103: ACCOUNTING & FIANANCIAL ANALYSIS	
Teaching Scheme	Examination Scheme
Lectures: 4hrs/Week	Class Test -12 Marks
Tutorials: 1 hr/Week	Teachers Assessment – 6 Marks
Credits: 5	Attendance – 12 Marks
	End Semester Exam – 70 marks

Course Objectives:

The course aims at imparting basic knowledge on Accounting, so as to provide an opportunity to students to know about financial issues and that analysis as well as provide greater opportunity towards to learn about financial analysis from different case study.

Course Outcomes:

- CO1:** Understanding the basic concept of accounting.
- CO2:** To analyze financial performance of the company by different methods
- CO3:** To understand fund flow of the company
- CO4:** Understand Accounting standard in India
- CO5:** Understanding cash flow statement (AS -3) of the company
- CO6:** Understanding final account of the company.

Course Content -

Unit-I

Overview: Accounting- Definition, Branches, Purpose, Audience, Evolution, Foundation, Capital Maintenance, Development. Accounting as a measurement and valuation System. Accounting concepts, conventions and principles. Accounting Equation.

Unit-II

Mechanics of Accounting: Double entry system of accounting, journalizing of transactions; Reserves and Provisions, Depreciation Methods ,Preparation of final accounts of Sole Trader sand Companies, Profit & Loss Account, Profit & Loss Appropriation account and Balance Sheet.

Unit-III

Analysis of financial statement: Ratio Analysis- solvency ratios, profitability ratios, activity ratios, liquidity ratios, market capitalization ratios ; Common Size Statement ; Comparative Balance Sheet and Trend Analysis.

Unit-IV

Funds Flow Statement: Meaning, Concept of Gross and Net Working Capital, Preparation of Schedule of Changes in Working Capital, Preparation of Funds Flow Statement and its analysis.

Unit-V

Cash Flow Statement: Various cash and non-cash transactions, flow of cash, preparation of Cash Flow Statement and its analysis.

Unit-VI

Accounting Standards – Preparation Procedure, ICAI and Co. Act, Brief Concept of S 2 – Inventory Valuation and Depreciation Accounting as per AS-10 (Property, Plant and Equipment). Brief introduction of International Accounting Standards & Matching of Indian Accounting Standards with International Accounting Standards.

Text and Reference Books-

1. Financial Accounting and Analysis, PC Tulsian; Tata Mc Graw Hill, New Delhi 1stEdition.
2. Financial Accounting for Management , Ramchandran&Kakani, Tata Mac Graw Hill,2ndEdition
3. An Introduction to Accountancy, Maheshwari S.N &Maheshwari S. K. VikasPublication, 9thEdition

Paper IV

**B.A.LL.B.: Semester-I
BBL104:LAW OF CONTRACT I**

Teaching Scheme	Examination Scheme
Lectures: 4hrs/Week	Class Test -12 Marks
Tutorials: 1 hr/Week	Teachers Assessment – 6 Marks
Credits: 4	Attendance – 12 Marks
	End Semester Exam – 70 marks

Course Outcomes: -

Students graduating with Law of Contract will be able to:

- CO1: Define, distinguish and apply the basic concepts and terminology of the law of contract;
CO2: Define and distinguish amongst the various processes involved in contract formation;
CO3: Identify the relevant legal issues that arises on a given set of facts in the area of contract law.

Unit I: Formation of Contract

(Lecture 10)

- i. Meaning and Nature of Contract
- ii. Offer/Proposal: Definition, Communication, Revocation, General/Specific offer, Invitation to treat
- iii. Acceptance: Definition, Communication, Revocation, Provisional acceptance, Tenders/Auctions

Unit II: Consideration and Capacity

(Lecture 10)

- i. Consideration: Definition, Essentials, Privity of Contract, Exception Section 2(d) 25
- ii. Capacity to contract; Minor's Position,
- iii. Nature/effect of Minor's Agreements.

Unit III: Validity, Discharge and Performance of Contract

(Lecture 10)

- i. Consent & Free Consent: Coercion, Undue influence, Misrepresentation, Fraud, Mistake
- ii. Unlawful Consideration and Object
- iii. Effect of Void, Voidable, valid, illegal, unlawful and uncertain agreement/contracts
- iv. Discharge of Contracts
- v. Performance: Time and Place of Performance
- vi. Impossibility of Performance and Frustration
- vii. Breach: Anticipatory & Present

Unit IV: Remedies, Quasi Contracts & Specific Relief

(Lecture 10)

- i. Remedies: Damages, Kinds, Remoteness etc., Injunction, Specific Performance, Quantum Meruit.
- ii. Quasi Contract (Section 68-72)
- iii. Specific Relief Act, 1963, Remedies; Specific Performances, Declaratory Suit, Recovery of Possession & Injunction.

Act: Indian Contract Act, 1872 Books

1. Anson-Law of Contract, Universal, Delhi
2. Pollock and Mulla-Indian Contract Act, Lexis Nexis
3. Avtar Singh-Law of Contract, Eastern Book Co.

Paper V

B.A.LL.B.: Semester-I BBL105: FAMILY LAW I

Teaching Scheme	Examination Scheme
Lectures: 4hrs/Week	Class Test -12 Marks
Tutorials: 1 hr/Week	Teachers Assessment – 6 Marks
Credits: 5	Attendance – 12 Marks
	End Semester Exam – 70 marks

Course Outcomes:

At the end of the course, a student will be able to understand:

CO1 Students studying family law learn about basic concepts like marriage, divorce, parental custody, domestic abuse and children's rights.

CO2 Family law examines historical and social contexts that have influenced the modern definition and regulation of families.

CO3 Students will gain skills of thinking, analysis, written and verbal presentation of ideas of argument

Unit-I Hindu Law & Institution of Marriage (Lectures 10)

- i. Definition Nature, Who is Hindu & Sources of Hindu Law
- ii. Hindu Marriage Act, 1955: (Sec.5-23): Institution of Marriage, Essentials, Types, Voidability, Matrimonial Remedies
- iii. Special Marriage Act, 1954 & Pre-nuptial Marriage: A Brief Overview

Unit –II Maintenance, Adoption & Guardianship in Hindu Law (Lectures 10)

- i. Maintenance Under Hindu Marriage Act (Sec.24 & 25)
- ii. Maintenance Under Hindu Adoption And Maintenance Act, 1956 (Sec.18, 19 & 20)
- iii. Adoption: Essential & Effect (Sec.6 to 12 of HA&MA, 1956)
- iv. Kinds and Powers of Guardian under Hindu Minority & Guardianship Act, 1956 (Sec.6-13)

Unit-III: Joint Hindu Family (Lectures 10)

- i. Origin, Nature of Joint Family and Coparcenary, Characteristic features of Coparcenary,
- ii. Distinction between Coparcenary and Joint Family,
- iii. Classification of Property: Joint Family Property and Separate Property,
- iv. Karta: Position, Powers and Liabilities, Debts

Unit-IV Partition & Succession (Lectures 10)

- i. Partition: Definition, Persons entitled to demand Partition, Reopening and Reunion
- ii. Hindu Succession Act, 1956: Features, Devolution of interest in Coparcenary Property (Sec.6),
- iii. List of heirs in Class-I & II of the Schedule,
- iv. Hindu Women's Right to Property & Stridhan

Books:

1. J.D.M. Derrett- Hindu Law
2. Paras Diwan, Hindu Law, Allahabad Law Agency
3. Dr.R.K.Singh, Hindu Law (Hindi), Allahabad Law Agency
4. Kusum&P.P.Sexena, Lecture on Hindu Law, Butterworths Publication

**Semester II
Paper I**

B.A.LL.B.: Semester-II BBL201: ENGLISH II	
Teaching Scheme	Examination Scheme
Lectures: 4hrs/Week	Class Test -12 Marks
Tutorials: 1 hr/Week	Teachers Assessment – 6 Marks
Credits: 5	Attendance – 12 Marks
	End Semester Exam – 70 marks

Course Outcomes:

- 1. Understand essential knowledge about English Language**
- 2. Demonstrate his/her ability to speak or write error free while making an optimum use of correct vocabulary and grammar.**
- 3. Apply effective communication skills in a variety of public and interpersonal settings.**
- 4. To draft effective correspondence with brevity and clarity.**

UNIT I: Grammar

- (i) Kinds of Sentences: Assertive, Interrogative, Imperative and Exclamatory.
- ii. Clauses and Phrases.
- iii. Kinds of the Tenses.
- iv. Articles, the Infinitive, the participle and the Gerund. Appropriate Prepositions.

UNIT II: Basic Transformation of Sentences:

- i. The Degrees of comparison.
- ii. Active and Passive Voice.
- iii. Conversion of Simple, Compound and Complex Sentences.
- iv. Narration, Interchange of Direct and Indirect Speech.
- v Précis.

UNIT III:

- (i) One word substitution.
- (ii) Agreement of verb with subject.
- (iii) Some common Errors including idiomatic errors.

Unit IV: Letter Writing

- i. Official Letters
- ii. Letters to Newspapers
- iii. Business Letters

UNIT V: Legal Words (Latin) and Legal Words (English):

- i. Legal Words (Latin): Functions Officio, In Loco Parentis, In Rem, In personam, In Limine, In Lieu of, De facto, De Jure, Affidavit, Danatio Mortis Causa, Ex parte, In Resjudicata, Inter alia, Seriatim, Mandamus, Certiorari, Habeas corpus, Quowarranto, Estoppel.
- ii. Legal Words (English): Plaint, Written Statement, Petition, Civil Matter, Criminal Matter, Jurisdiction, Revenue Matter, Summons, Warrant, Bail, Examination-in-chief, Cross Examination, Re-Examination, Alimony, Receiver, Injunction, Garnishee, Mandatory, Peremptory, Legal Right, Fundamental Right, Legal Person, Precedent, Legislation, Equity, custom, International Declaration and Conventions, Jurisprudence, Arbitration, Alternative Dispute Resolution.

Books Recommended:

I. P.C. Wren and H. Martin, edited by Rao N.D.V. Prasad – High School English Grammar and

composition (S. Chand, Delhi-Latest Edition).

2. W.W.S. Bhaskar and Prabhu – English Through Reading Vols. I and 2.
3. Wilfred D.Best- The students Companion. (Rupa and Co.)
4. Oxford Dictionary of Law-Oxford.
5. The Law Student's Pronouncing Dictionary - Sweet and Maxwell, London.
6. S.D. Mitra and A.C. Sen, - Mitra's Legal and Commercial Dictionary.
7. P.G. Osborn –A Concise Law Dictionary.
8. Prem Lata Suri – English Grammar and Composition.
9. Sweet Charles - A Dictionary of English Law.
10. The Code of Civil Procedure, 1908.
11. The code of Criminal procedure, 1973.
12. The Indian Penal Code, 1860.
13. The Indian Evidence Act, 1872.
14. Glanville Williams – Learning the Law (Universal Law, New Delhi).
15. Herbert Brown - A selection of Legal maxims (Sweet & Maxwell, London).

Paper II

B.A.LL.B.: Semester-II	
BBL202: QUANTITATIVE DECISION MAKING	
Teaching Scheme	Examination Scheme
Lectures: 4hrs/Week	Class Test -12 Marks
Tutorials: 1 hr/Week	Teachers Assessment – 6 Marks
Credits: 5	Attendance – 12 Marks
	End Semester Exam – 70 marks

Course Objectives:

The basic objective of this course is to provide students an understanding of concepts of business statistics and to acquaint the students with necessary statistical and techniques to be used in business decision-making processes.

Course Outcomes:

- CO1:** Acquiring the knowledge about the applications of Statistics in Business and Management
- CO2:** To explain basic methods of business statistics which are immensely useful for economical problems.
- CO3:** To solve problems in the areas of measures of central tendency, variation, significance of measuring variation.
- CO4:** To discern effects of various types and methods of correlation and regression
- CO5:** To connect acquired knowledge and skills with real life problems in economic practice
- CO6:** Understanding the basic idea of the time series analysis and index numbers in business

Course Content -

Unit-I

Definitions of Statistics. Scope in Business and Management, Limitations of Statistics. Classification of data (Geographical, Chronological, Qualitative, Quantitative), Formation of Frequency distributions (discrete and continuous data), Diagrams (Bar, rectangles, squares, circles, pie, Pictograms and cartograms), Graphs (Histogram, Frequency polygon, Smoothed frequency curve, Cumulative Frequency curves or Ogives).

Unit-II

Measures of Central Tendency- Characteristics of a Good Average, Arithmetic mean, merits and limitations of arithmetic mean, Weighted arithmetic mean, Median, merits and limitations of median, Quartiles, Deciles and Percentiles, Mode, merits and limitations of mode, Geometric mean and its applications. , Harmonic mean, its applications, merits and limitations.

Unit-III

Measures of Variation – Significance of measuring variation, properties of a good measure of variation. Absolute and Relative measures of variation. Range, Quartile deviation, The Average Deviation, The Standard Deviation, Coefficient of Variation. Moments, Measures of Skewness and Kurtosis.

Unit-IV

Correlation and Regression- Scatter Diagram, Karl Pearson's Coefficient of Correlation and its properties, Correlation of bi-variate grouped data. Rank Correlation Coefficient. Method of least squares, Regression lines, Regression Equations, Regression Coefficients and its properties.

Unit-V

Time series - Components of Time series , measurements of secular trend (Freehand, semi averages, moving averages, least squares).

Unit-VI

Index Numbers: Uses, Price and quantity Index numbers, Simple Index numbers, Simple average of price relatives, weighted relative price index numbers, Laspeyres and Paasche ,Bowley's, Marshall-Edgeworth's and Fisher's index numbers). Time reversal , Factor reversal and Circular tests. Chain index numbers.

Text and Reference Books-

1. Business Statistics, Gupta, S.P. &Gupta, M.P., Sultan Chand & Sons, Delhi, 10th edition.
2. Introduction to Statistical Methods, Gupta, C.B & Gupta Vijay: 23rd Revised Edition,Vikas Publishing House Pvt. Limited, 10th edition.
3. Business Statistics, Beri, G.C., Tata McGraw Hill Education Private Limited, NewDelhi, 3rd Edition.

Paper III

**B.A.LL.B.: Semester-II
BBL203: Organizational Behaviour**

Teaching Scheme	Examination Scheme
Lectures: 4hrs/Week	Class Test -12 Marks
Tutorials: 1 hr/Week	Teachers Assessment – 6 Marks
Credits: 5	Attendance – 12 Marks
	End Semester Exam – 70 marks

Course Objectives:

Organizational behaviour as a syllabus help to enable students to describe how people behave under different conditions and understand why people behave as they do; to provide the students to analyse specific strategic human resources demands for future action; to enable students to synthesize related information and evaluate options for the most logical and optimal solution such that they would be able to predict and control human behaviour and improve results.

Course Outcomes:

- CO1:** It help to understand the role of individual a micro & macro level
- CO2:** It helps to understand the functioning of organization & its effects on individual behavior.
- CO3:** Organizational Behavior help to apply various psychological variables.
- CO4:** It helps to minimize dispute at all level.
- CO5:** It creates a sense of empathy.
- CO6:** Comprehending the nature, functioning and design of organizations as social collectives

Course Content -

Unit-II

Introduction: Concept, nature, scope and importance of Organizational Behavior. Its interdisciplinary nature. Individual and group behavior. Emerging Challenges in OB.

Unit-2

Perception: Definition and importance of perception, Perceptual process, Attitude: Concept of Attitude, Attitude and behavior, attitude formation, factors determining attitude formation, Attitude measurement

Unit-3

Motivation: Importance of Motivation. Theories of motivation – Maslow’s, Hertzberg’s, McClelland’s Expectancy theory Merits and demerits, learning: Principles of learning. Factors in Human learning Theories of Learning

Unit-4

Inter-personal behaviour: Importance of inter-personal relationships in organisations. Transactional analysis and its applications in organizations, Johari Window Group Dynamics & Group Cohesiveness: Concept of Groups & team. Types of Groups, Stages of Group Development, Group norms and roles, Leadership: concept of leadership, skills and styles and importance of leadership, Leadership theories, leader vs Boss, Indian leadership style and western leadership style in Business organization.

Unit-5

Conflict and Change: Meaning and Process of conflict, causes, sources, consequences of conflict, conflict resolution strategies. Types of change, identification of the problem and implementation of change, resistance to change, overcoming resistance to change

Unit-6

Organizational Effectiveness: Concept of organizational effectiveness, efficiency, effectiveness and productivity, approaches of organizational effectiveness, contributing factors of organizational effectiveness, Organizational development- concept and process

Text and Reference Books-

1. Organizational Behavior: Luthans Fred, Tata McGraw Hill, 10th ed.
2. Organizational Behavior: Robbins Stephen P., Pearson Education, 13th ed.
3. Human Behavior at Work: Davis Keith, McGraw Hill Publications, 12th edition.
4. Organizational Behavior: Prasad L M, S Chand Publication 8th ed.
5. Organizational Behavior: Ashwathappa K., Himalaya Publishing House, 8th ed.

Paper IV

**B.A.LL.B.: Semester-II
BBL204: LAW OF CONTRACT II**

Teaching Scheme	Examination Scheme
Lectures: 4hrs/Week	Class Test -12 Marks
Tutorials: 1 hr/Week	Teachers Assessment – 6 Marks
Credits: 5	Attendance – 12 Marks
	End Semester Exam – 70 marks

Course Outcomes: - Students graduating with Law of Contract will be able to:

CO1 Identify the relevant legal issues that arise on a given set of facts in the area of contract law.

CO2 Select and apply a range of approaches to written communication, and apply the critical thinking required to bring about creative solutions to complex legal problems in the area of contract law.

CO3 Formulate oral and written arguments in response to a given set of facts

Unit-I: Indemnity & Guarantee

- i. Indemnity & Guarantee-the Concept, Definition, Methods
- ii. Commencement of liability of the indemnifier, Nature of Indemnity Clauses
- iii. Distinction Between Indemnity and Guarantee, Right/Duties of Indemnifier, Indemnified
- iv. Guarantee, Essentials Kinds of Guarantee
- v. Parties of Guarantee and Surety: Rights & Duties, Discharge of Surety's liability

Unit-II: Bailment & Pledge

- i. Bailment and Pledge (Sec. 148-171 and Sec.172-181)
- ii. Meaning and Distinction
- iii. Rights and Duties of Bailor/Bailee, Pawnor/Pawnee
- iv. Lien; Termination of Bailment
- v. Commercial Utility of Pledge Transactions

Unit-III: Agency (Sec.182 to 238)

- i. Agency : Definitions of Agent and Principal
- ii. Essentials of relationship of agency
- iii. Creation of Agency: Agreement: Express & Implied, Ratification
- iv. Relation of principal/agent, subagent and substituted agent: Rights and Duties of Agent
- v. Termination of Agency

UNIT IV :Sale of Goods:

- (i) Various types of sale- Agreements to sell- Installment sale and Hire Purchase Agreements-
- (ii) Warranties and Conditions-condition precedent and condition subsequent
- (iii) Termination, Performances- payments-Unpaid Seller's right of Lien and Stoppage in transit.

UNIT V: Partnership Act-

- (i) Definitions and Interpretations- Characteristics –
- (ii) Limited Liability Partnership ,
- (iii) Rights and Obligation of Partners
- (iv) Implied authorities types of partners and interrelation, relation with third parties-minors admitted to the benefit of Partnership ,
- (v) retirement, dissolution and settlements of Accounts.

Books

1. Anson-Law of Contract, Universal, Delhi.

2. Pollock and Mulla-Indian Contract Act, Lexis Nexis.

3. Avtar Singh-Law of Contract & Specific Relief, Eastern Book Co., Lucknow

Paper V

B.A.LL.B.: Semester-II	
BBL205:FAMILY LAW II	
Teaching Scheme	Examination Scheme
Lectures: 4hrs/Week	Class Test -12 Marks
Tutorials: 1 hr/Week	Teachers Assessment – 6 Marks
Credits: 5	Attendance – 12 Marks
	End Semester Exam – 70 marks

At the end of the course, a student will be able to understand:

CO1: Students studying family law learn about concepts like Succession, Inheritance

CO2: Family law examines and compares personal laws

CO3: Students will gain skills of thinking, analysis, written and verbal presentation of ideas of argument.

Unit –I Muslim Law

- i. Nature & Sources of Muslim Law, Who is Muslim?
- ii. Muslim Marriage: Essentials, Option of Puberty, Kinds of Marriage under Sunni Law & Shia Law
- iii. Mehr: Definition, Concept, Kinds of Dower, Rights of Wife in case of Unpaid Mehr

Unit-II: Divorce, Parentage & Guardianship in Muslim Law

- i. Classification of Divorce
- ii. Maintenance of Wife Under Muslim Personal Law, Cr.P.C and Muslim Women (Protection of Right on Divorce) Act, 1986
- iii. Parentage and Legitimacy, Adoption by Muslim.
- iv. Kinds and Powers of Guardian

Unit III: Hiba& Will

- i. Hiba: Definition, Essentials, Kinds and Formalities for a Valid Hiba, Revocation of Hiba.
- ii. Will: Definition, Essentials and Kinds of a Valid Will, Abatement of Legacies, Revocation of Will.
- iii. Waqf

Unit-IV: Inheritance

- i. Pre-emption: Definition, Classification & Formalities
- ii. Inheritance under Sunni Law, Doctrine of Aul and Radd

Act:

1. Hindu Succession Act, 1956

Books:

2. A.A. Fyzee, Outlines of Mohammadan Law, Oxford University Press.
3. Mulla -Muslim Law, Butterworth Publication.